

## Upper Deverills Parish Council

**Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 9 November 2016 at 6.30pm.**

**Present: Councillors** Bridget Beattie (Vice Chair), Colin Hirons, Louise Stratton; David Croot was co-opted as a Councillor during the meeting

**In attendance:** The Parish Clerk Christine Fordham; 1 member of the public was present.

**1. Acceptance of Apologies for Absence (103/16)**

Apologies had been received from Richard Cousens (Chair) (holiday) and Richard Lucas, all apologies were accepted.

**2. Dispensations (104/16)**

None requested

**3. Declarations of Interest (105/16)** None

*It was agreed that item 10 be taken at this point.*

**4. Exclusion of the Press and Public (106/16)**

No reasons were given to exclude the press and public.

**5. Minutes of the Council Meeting held on 13 July 2016 (107/16)**

It was proposed by Cllr Hirons seconded by Cllr Beattie that the minutes of the meeting of the Council meeting held on 14 September be accepted as a true record; all were in favour and the minutes were duly signed.

**6. Matters Arising(108/16)** None.

**7. Visitors (109/16)** None

**8. Co-option of New Councillor to fill Casual Vacancy (110/16)**

It was proposed by Cllr Stratton, seconded by Cllr Hirons that Mr David Croot be co-opted on to the Upper Deverills Parish Council; all were in favour and Mr Croot was accordingly co-opted.

**9. Declaration of Acceptance of Officer (111/16)**

Mr David Croot signed the Declaration of Acceptance of office in the presence of the Clerk who duly Countersigned the declaration. The Clerk advised Cllr Croot that he was required to complete the Register of Members Interests and she would send him the link to the Wiltshire Council Website.

**10. Broadband Action Group (112/16)** – Update from Richard Kitson *This item was taken after item 3*

Mr Kitson advised that the group were still awaiting the outcome of the gainshare funding review, but an answer was expected within the next few weeks. WCC were currently consulting on a new strand of funding, Next Generation Access (NGA). BAG had been advised that the consultation would take into account the needs of those who do not get gainshare funding. It was agreed that Cllr de Rhe Phillippe would be invited to the January meeting of the Council to discuss this issue.

**11. Chairman's Announcements(113/16)** None.

**12. Planning(114/16)**

- a) WCC Planning 16/08244 of .9.16 – Application for single storey side extension at 4 Lower Pertwood Cottages, Hindon. The Council did not have any objections. The response had been made by the Clerk under delegated authority;
- b) WCC Planning 16/10023TPo of 21.10.16 – application for works to Trees at Kingston House, Kingston Deverill. No objections
- c) WCC 16/09708/FUL and 16/09964/LBC of October 2016 - Application and associated listed building consent for demolition of existing Single Storey Extension and

erection of replacement single and two storey extension at Manor Farm Cottage. Plus insertion of a first floor window and solar panels on the garage roof. Cllrs Beattie and Stratton had visited the site. On discussion it was agreed that no comment would be made.

- d) WCC Planning of 25.10.16 – Minutes of Planning Committee held on 12.10.16.
- e) WCC Planning of 25.10.16 – Agenda for planning committee on 4.11.16
- f) Summaries 16.9, 23.9, 30.9, 7.10, 14.10, 21.10, 28.10, 4.11.

### **13. Parish Plan Action Plan(115/16)** Update

#### **a) Facilities and Services**

No. 3 – *Providing Facilities and Services for children, young people and families*  
Report awaited from Cllr Cousens.

#### **b)Crime and Community Safety**

No. 4 *Maintaining Current satisfactory situation*

Cllr Beattie reports any concerns to the Council in her role as NHW co-ordinator.

#### **c)Culture, Leisure and Resources**

No.6 *Need for regular informal daytime gatherings*

Cllr Beattie had consulted local residents and there was no requirement for further daytime gatherings.

#### **d)Local Economy and Tourism**

No. 8 *Assisting the local economy, including encouraging tourism and* No. 9 *Assisting Economic growth*

Chair to report back to the Council.

#### **e)Education and Communications**

No.10 – *keeping education of children under review*

Chair to report back to the Council.

No. 11 *Improve Communication of Parish Council activities*

A new website was under consideration.

No.13 *Improve mobile telephone services.*

A report was awaited.

#### **f)Environment and Countryside**

No.14 *Maintain support for conservation and restoration in villages and countryside*

Cllr Stratton advised that the housing needs of farm workers was being investigated in connection with any possible future housing development.

No.15 *Meet concerns about the River Wylye.*

Cllr Croot advised that he and the Chair had had a site meeting to consider the impact of flooding in the Deverills, and in particular in Monkton Deverill.. He had also met with the Environment Agency's Senior flood analyst and Planner. He had offered to bring a team to the valley to help develop a flood resistance plan. The Clerk was asked to email details of the current flood wardens to Cllr Croot.

Cllr Croot advised that the EA were also responsible for the dredging and weed removal in the river.

#### **g)Transport and Traffic**

No.20 – *Gather Evidence to Affect change*

The metro count had not recorded any speeding vehicles. Councillors considered that the equipment was not located appropriately; the Council would ask for another count in the spring in a different location. The provision of new SIDs was still being investigated as the existing ones were no longer working. The Clerk was asked to investigate where the Hindon SIDs had been purchased.

### **14.Parish Steward(116/16)**

The Clerk was asked to arrange a meeting for 29 November at the village hall.

**15. Drainage and Flood issues(117/16)**

These issues would be taken up with the Parish Steward.

**16. Speed Indicator Devices (118/16)**

Cllr Beattie had been advised that the existing SIDs no longer worked and the cost of repairs was being investigated.

**17. Brixton Bridge Weight Restriction(119/16)**

Cllr Croot advised that the protocol for asking for a weight restriction was to submit a concern to the Traffic Management team. He would arrange an informal meeting with the team to discuss possibilities.

**18 Rights of Way(120/16)****a) The Definitive Map – Possible anomalies**

There was no update.

**b) Outline proposal to link two existing footpaths in the Upper Deverills**

Wessex water were offering grants for community projects and it was possible they might be interested in this as the path would go through their property. Cllr Hirons would investigate the project.

**19. Wessex Water – Community Projects Grant Scheme(121/16)**

See item 18b).

**20. Payments (122/16)**

Payee	Description	Amount £	Cheque No.
Royal British Legion	Donation for Poppy Wreath	Total <b>75.00</b>	300058
Mrs C D Fordham	Salary 11.9.16 to 11.11.16	466.40	Electronic payment
	Expenses advance from 11.5 to 11.11 (£20 per month)	120.00	
		<b>Total 586.40</b>	
Wiltshire Association of local Council	Local Councils Explained	49.99	300059
	Good Employers Guide	2.00	
	Good Councillor Guide	2.00	
	P&P	2.60	
	VAT	0.52	
		<b>Total 54.51</b>	
Mr R Cousens	Reimbursement for Gift book	<b>Total 19.99</b>	300060
Unity Trust Bank	Bank Charges paid on 30.9.16	<b>Total 18.00</b>	

Under the Local Government Act 1972 (Sch 2) the approval of the cheques and electronic payment, was proposed by Cllr Stratton seconded by Cllr Hirons, all Councillors were in favour and the cheques were duly signed.

Councillors was asked to note that Bank charges of £18 were taken on 30.9.16

**21. Clerk's Report(123/16)**

- a) The Council had received £337.65 in grant from WALC to pay for the Council's new laptop and software.

- b) The Clerk had sent the details of the Council's normal annual precept to Unity Trust Bank to enable the Council to be registered for compensation under the FSCS should problems arise with the bank.
- c) The Clerk had been advised that the pothole in Kingston Deverill had been repaired. Cllr Hirons advised that he did not think it had been repaired.
- d) The Clerk had been informed on enquiry that the new Parish Steward for Upper Deverills is Ian Gillibanks.
- e) Came and Company had advised that the Council is covered if they decided to join the Speedwatch scheme provided an appropriate Risk Assessment is carried out.
- f) The new books have been delivered.
- g) The Clerk had attended the Woodflood day on behalf of the Council. The aim of the day was to inform local residents of the new flood plan and to provide practical advice on how to prepare for flooding. An organisation called Serveon were happy to provide advice to residents in areas where flooding was likely and would advise on emergency plans as well as emergency equipment; there was currently funding available from SSE for equipment.

#### **22. Correspondence (124/16)**

- a) WCC Highways of 26.9.16 – Details of new Parish Steward scheme and dates of visits.
- b) WALC of 25.10.16 – WALC AGM on 10.11.16
- c) Flood Wessex of 15.9.16 – request for information re ground water flooding. Cllr Croot would consider how best to obtain the information.
- d) Wessex Water of 19.9.16 – Wessex Water Community Grid Fund.
- e) Ellie Wright of 19.9.16 – Details of signs that might be used in the villages. It was not considered these signs would be appropriate
- f) Baroness Scott of 20.9.16 – possible capping of large Town and Parish Councils.
- g) WCC of 20.9.16 – Council tax and precept setting 2017/18 and consultations on alterations.
- h) WALC of 28.9.16 – AGM on 10.11.16
- i) WCC Highways of 2.10.16 – Cllr Whitehead's Newsletter
- j) WCC of 10.10.16 – Minutes of the WATG.
- k) Came and Company of 11.10.16 - Newsletter need to risk assess Flood Warden
- l) WCC of 12.10.16 – Warminster Area Board on 3.11.16. Cllr Beattie had attended. The main item of interest to the Council had been that the Farm Watch scheme would be setting up a facebook page and using community messaging.
- m) WCC of 14.10.16 – Our community matters meeting on 22.11.16
- n) WALC of 14.10.16 – Newsletter and Annual Report.
- o) Plunkett Foundation of 20.10.16 – Community Ownership information day.
- p) WCC of 24.10.16 – Minutes of CATG on 27.9.16
- q) WCC of 31.10.16 – WCC submission on local Government Finance
- r) Groundwork of 1.11.16 – Bags of funding grant scheme. The Clerk was asked to investigate whether there were any "free trees" schemes in Wiltshire
- s) WCC of 4.11.16 – Details of Council tax base for 2017/18 and precept request deadline.
- t) WCC Communications of 8.11.16 – Proposal to remove the phone box from Kingston Deverill. It was agreed that an article should be included in the newsletter about the consultation.

#### **23. Council Website (125/16)**

The Clerk had attended the free website training morning in Kent. Unfortunately whilst there she had been informed that a new director had joined the department and it was likely that the

monthly fee would be £62.50. Councillors considered that this was too expensive for them. However they decided they would like to develop the website with KCC at the current price of £13 per month and then seek a new host from 1 April.

**24. Budget 2017/18(126/16)**

The Clerk had provided an outline of expected outturn for 2016/17 and advised that the full budget discussion would be held in January when the precept has to be decided. Councillors were asked to consider whether they wished to undertake any new projects in 2017/18, so that they could be costed in time for consideration at the January meeting.

**25 VAT Claim(127/16)**

The Clerk had requested HMRC to provide on line log in details for the Council.

**26. Annual Parish Newsletter(128/16)**

It was agreed that articles should be included on: Cllr Robin Greenwood, Parish Website, Parish Steward, SIDS and flooding.

**27. Items for Parish news(129/16)**

Consultation on the Kingston Deverill phone box.

**28. Date of Next meeting(130/16)**

The next meeting of Upper Deverills Parish Council will be held on Wednesday 11 January at 6.30pm in the Kingston Deverill Village Hall.

The meeting closed at 8.40pm.

Date:

Signed:

Cllr Cousens  
Chair